

CHESHIRE COUNTY BOWMEN

SAFEGUARDING POLICY

Cheshire County Bowmen (CCB) are committed to providing all its club members with a safe and secure environment to pursue their sport.

This policy sets out our approach to safeguarding and the principles we apply to the processes.

We recognise that the committee have a vital role to play in these aims and this policy will enable those aims to be met. It is not an exhaustive document and it may be necessary to seek further advice in some circumstances.

The club follow the guidelines form Archery GB (AGB) for safeguarding in adults and children.

1. Who is responsible for safeguarding?
 - 1.1 Every club member has a part to play but the committee has a major role.
 - 1.2 We have a safeguarding officer to oversee the processes (Carol Bladen).
2. Why do we have a policy?
 - 2.1 To ensure a safe and secure environment for the club and its members
 - 2.2 To act in accordance with other policies (Privacy, data protection)
 - 2.3 To meet our legal requirements
3. Reporting incidents
 - 3.1 Any club member can report an incident which may be a safeguarding matter
 - 3.2 This may include anything form bullying to sexual harassment or assault
 - 3.3 All reports are treated confidentially
 - 3.4 All reports are investigated fully and in a timely manner
 - 3.5 Serious incidents are reported to the relevant authorities where appropriate
 - 3.6 Incidents can be reported to any committee member but they will be passed to the safeguarding officer for further action
4. Inclusivity
 - 4.1 The club operates a policy of inclusivity
 - 4.2 There is no discrimination on any grounds within the club and people of all ages, racial backgrounds, sexual orientation, ability or disability, gender and social backgrounds are welcome
 - 4.3 Discrimination is viewed as a serious matter and will not be tolerated
5. Safeguarding and data protection
 - 5.1 Safeguarding issues will have priority over data protection and privacy matters
 - 5.2 CCB will endeavour to keep all safeguarding matters confidential but will also comply with any legal requirements to report incidents where appropriate.

6. Junior members
 - 6.1 All juniors must have a responsible adult present when shooting
 - 6.2 Parents/guardians may agree to their child being supervised by a club member if they cannot be present themselves
 - 6.3 All communications from the club will be to the parents/guardians (for example club newsletters)
 - 6.4 Written consent will be required if any photos/videos of junior archers are used by the club (on the website or social media for example).
 - 6.5 All club members will be treated respectfully, and the same safe environment applies to all

7. CCB will comply with all legislation and national guidelines in this matter

Created May 2018

Review date: May 2019